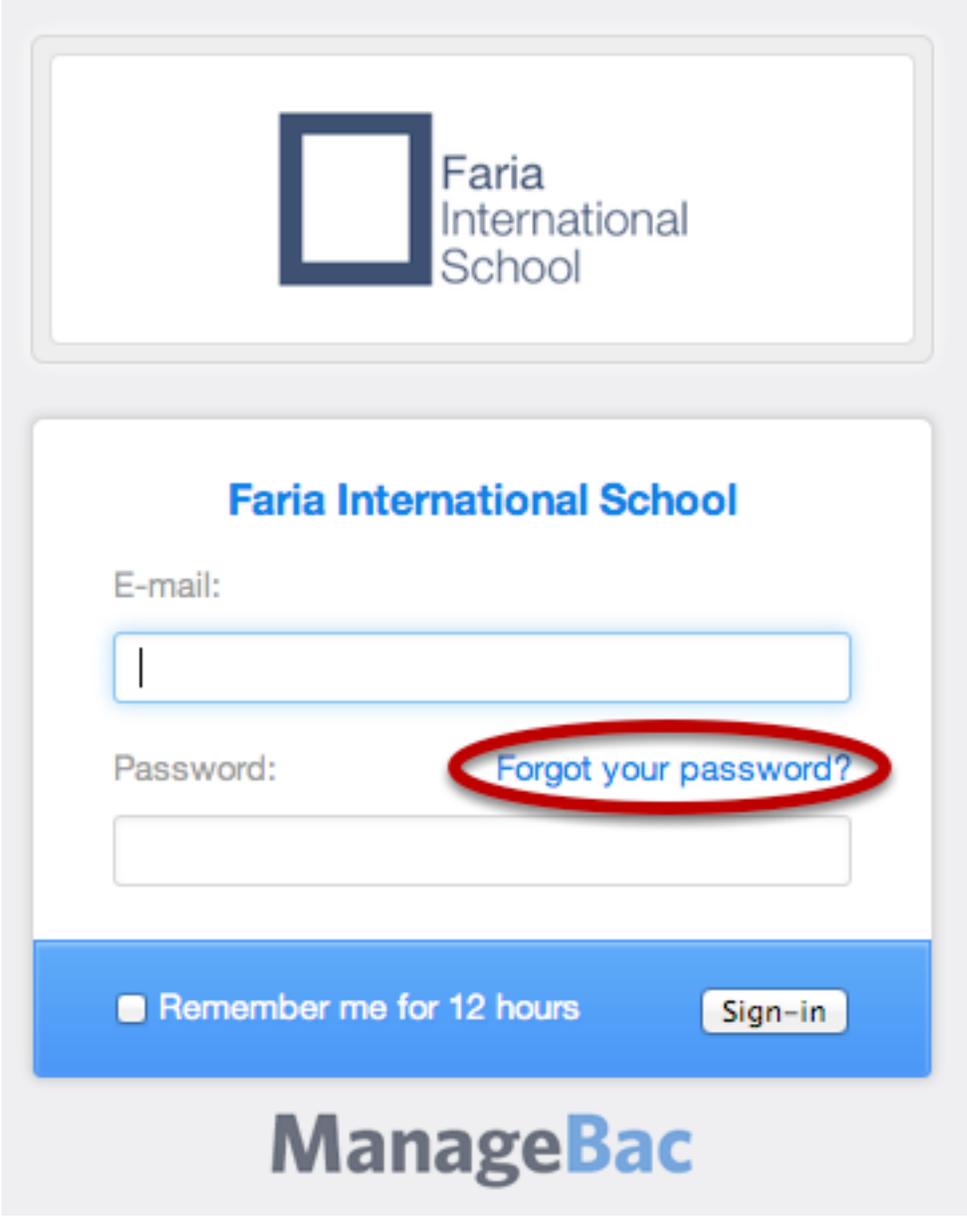


Accessing Your ManageBac Account

Signing In

After receiving your welcome e-mail and setting your password, you can log in to your ManageBac account at your school's address (<http://wia.managebac.com>). On the login screen, you will see the following fields:



Faria International School

E-mail:

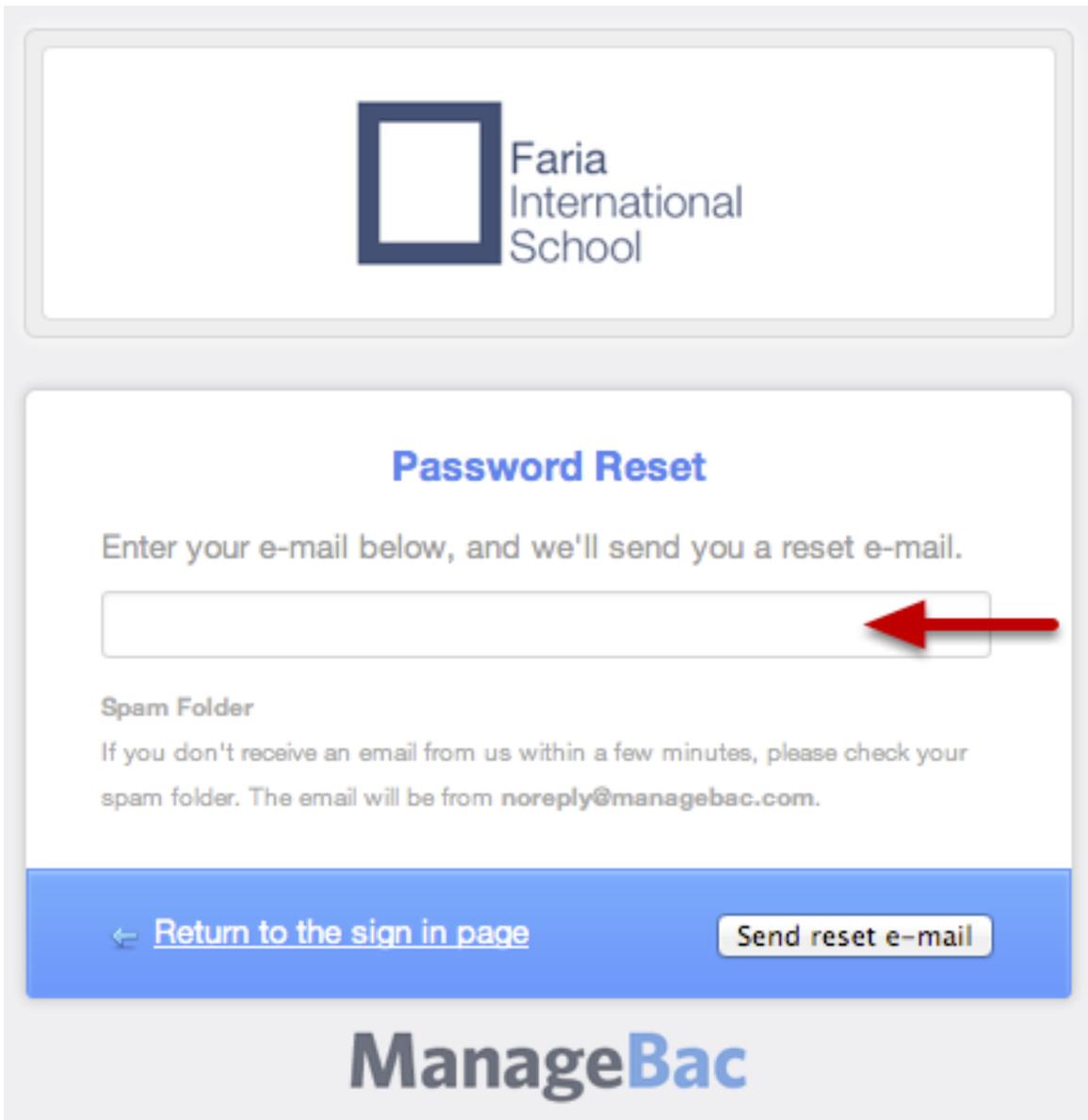
Password: [Forgot your password?](#)

Remember me for 12 hours

ManageBac

Log in with your e-mail address and the password you've set.

Resetting Your Password



The screenshot shows the ManageBac Password Reset interface. At the top, the Faria International School logo is displayed. Below the logo, the heading "Password Reset" is centered. A text prompt asks the user to enter their email address. A red arrow points to the right side of the email input field. Below the input field, a "Spam Folder" section provides instructions to check the spam folder if no email is received within a few minutes, noting that the email will be from noreply@managebac.com. At the bottom of the form, there are two buttons: "Return to the sign in page" with a left-pointing arrow, and "Send reset e-mail". The ManageBac logo is at the very bottom of the page.

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Password Reset

Enter your e-mail below, and we'll send you a reset e-mail.

Spam Folder
If you don't receive an email from us within a few minutes, please check your spam folder. The email will be from noreply@managebac.com.

[← Return to the sign in page](#)

ManageBac

If you are unable to log in but do have an account, click "**Forgot your password?**" and enter your e-mail address to reset.

Note: If you are not receiving welcome e-mails or password reset notifications, make sure to check your spam folder. If the problem persists, check with your coordinator to ensure you have been added to the system with the correct e-mail address.

Navigating ManageBac

The Tabs

ManageBac can easily be navigated using the tabs at the top of the screen.

1. The **Select Child** tab allows you to select which child you wish to view if you have more than one child registered on ManageBac. Once you have selected a child, you will see an overview of recent and upcoming activities.
2. The **Calendar** tab lets you see your child's academic and activity dates in calendar form.
3. The **Profile** tab has your contact information and which groups (e.g. PTA) you are part of.
4. The **Academics** tab details your child's academic progress in each class, and lets you view past report cards and future academic plans.
5. **Your Name** allows you to change your e-mail and password.



Updating Your E-mail, Password, & Contact Information

Via Your Name

Once you have logged in successfully, you can update your e-mail address and password by clicking on **your name**.

Via Your Profile

Faria International School

Chloe Epelbaum | Calendar | **Profile** | Academics | Attendance | IB Parents Association

Adrienne Epelbaum

Profile Photo

Change Photo | Delete Photo

Contact Details

Salutation: Mrs. x v

Preferred Name: Adrienne

Other Name:

Gender: Male Female

Date of Birth: June 21, 1961 Age: 51

Title: Associate

Employer: Faria Systems Inc.

E-mail*: adrienne@eduvo.com

Mobile Phone: +61410730890

[Edit Work Address](#)

Home Address:

Address I: 5 Degraes Street

Address II:

Home Phone: +61 410 739 890

City: Melbourne

State/Province: VIC

Postal Code: 3000

Country: Australia x v

Save Changes | Cancel

You can update your contact information and upload a profile photo by accessing your **Profile**. Here you can also update your e-mail address.

Switching Between Children

Via the Select Child Tab

If you have more than one child registered on ManageBac, you can choose which one to view by clicking on the **Select Child** tab. Once you choose a child, his or her upcoming school dates and assignments, as well as past report cards and academic progress, will become available to you.

Faria International School

Chloe Epelbaum | Calendar | **Profile** | Academics | Attendance | IB Parents Association

Rachel Epelbaum

Henry Epelbaum